

Minutes of a meeting of Rothersthorpe Parish Council held following the conclusion of the Annual Parish Meeting in the Village Hall, Church Street Rothersthorpe on Monday May 18th 2018.

Present: Mr R Boscott – Chairman, Mrs C Nolan, Mrs J Johnson, Mr S Major, Mrs J Botterill, Mr N Henry and Mr P Sage.

In Attendance:- Mrs S Murphy – Clerk
8 members of the Public

Mr Boscott addressed the meeting and advised Councillors and members of the public that under the Openness of Local Government Bodies Regulations 2014, members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the meeting not being disturbed.

1. Apologies

Apologies were received from SNC Ann Addison (meeting) and SNC Karen Cooper(meeting).

2. Declaration of Interest

There were no Declarations of Interest on any matter on the agenda.

3. Public Open Session

Mr Hiams asked the Parish Council if they had any further information relating to a planning notice that had been placed on the gate of the elephant grass fields. Mrs Murphy explained that the Parish Council had not received any official notification about this. The notice was publicising a proposed application for a development consent order as part of the Rail Central Strategic Rail freight Interchange Order Section 42 & 44 Planning Act 2009 and had been placed by a company called Terra Quest. It was agreed to bring it to the attention of Ann Addison and ask for follow up from SNC.

Mrs Aldham from 14 Church Street, asked about the current situation with the community Space. Mrs Johnson explained that various amendments were being made to the original application and when completed, the amended application would be re-submitted. It was hoped that the application would go before the July planning Committee meeting at SNC. Mr Harte asked about noise levels since it appeared noisier since the hedge had been trimmed. Mrs Johnson explained that noise levels have been checked but it was not road noise that was being checked.

4. Minutes of the Previous Meeting

The minutes of the previous Parish Council meeting held on April 9th 2018 were agreed and signed.

5. Matters Arising

Banbury Lane Hedge

This has been replanted with new saplings .

Bus Service

The no 87 bus service will stop on July 21st 2018. John Ellerby, Principal Bus and Rail Development Officer has indicated that some funds may be available from S106 from the Moat Lane development in Towcester, and also possible education funding linked with Campion School to provide a reasonable replacement bus service. However there could be up to a £30K shortfall. The five Parish Councils on the route - Hunsbury Meadows, Rothersthorpe, Pattishall, Greens Norton and Towcester Have been asked to consider if there is any way this shortfall could be underwritten or contributed to between the councils.

Illuminated Speed Sign

NCC said that it would cost between £5K and £6K to change the speed sign to one that indicates the speed of the vehicle.

Emergency Planning

It was agreed to discuss this topic at a later meeting.

6. 'To approve the Annual Governance Statement 2017/2018'

The Annual Governance Statement 2017/2018 was approved by the Parish Council and signed on their behalf by Mr Boscott as Chairman and Mrs Murphy as Clerk.

7. 'To Approve the Accounting Statement 2017/2018'

Mrs Murphy presented the Accounting Statement to the Parish Council. It was proposed to accept the statement and Mr Boscott, as Chairman, signed on behalf of the Parish Council.

Proposed: Mrs C Nolan. Seconded: Mr P Sage. All agreed.

Certificate of Exemption

The Parish Council agreed to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 as the gross income or gross expenditure did not exceed £25,000 in the year ended 31 March 2018.

Proposed: Mrs Johnson. Seconded: Mrs Nolan. All agreed.

8. GDPR Compliance

a. To appoint Northants CALC DPO Service as the Council's data Protection Officer.

Proposed: Mrs C Nolan. Seconded:- Mr S Major. All agreed.

b. To adopt the Data Map. Proposed: Mr P Sage. Seconded: Mrs Johnson. All agreed.

c. To adopt the Data Protection Policy, Subject Access Request Procedure, Data Breach Policy and Records Retention Policy.

Proposed: Mr Boscott. Seconded: Mr Sage. All agreed.

d. To adopt Privacy notices. Proposed Mrs Johnson. Seconded: Mr N Henry. All agreed.

e. To received Security Compliance Checklists from all Councillors.

These will be completed within the next two months.

f. To resolve that the council registers with the ICO and pays the relevant Data Protection Fee.

Proposed: Mrs J Botterill. Seconded: Mrs C Nolan. All Agreed

Following the GDPR discussion Mr Boscott queried how SNC handle the details of Parish Councillors on their website. It was agreed to make further inquiries.

9. Rail Central and Roxhill Updates.

Phase 2 of Rail Central's consultation closed on April 23rd and the feedback from the exhibitions is now being studied. Rail Central are working towards their DCO submission in the summer.

10. Clerk's Report

Internal Audit Report.

The Internal Audit had taken place on May 10 2018. Issues for consideration include the review of the Financial Regulations and the need for the parish council to control its own website. A review of Rothersthorpe Memorial garden made it clear that, other than being the custodian trustee, and nominating one person to the Committee of management, the council has no responsibility for the management of the Memorial garden.

New Model Standing Orders 2018

It was agreed to defer the review of these to a later meeting.

11. Planning

Applications

S/2018/0634/MAF:Variation of Condition 7 (landscaping) of approved application S/2015/2469/MAF Land to the south of Hill Farm Gayton Road, Kislingbury.

The Parish Council objected to the application because there was no adequate reason for the replanting of the hedgerow. The compound of solar panels has increased and the number of trees has decreased.

S/2018/0783/LBC : Work on Lock 12 Grand Union Canal Northampton Arm

The Parish Council have no objection.

S/2018/0839/FUL: Single Storey rear extension. First floor rear extension. Conversion of existing Garage

The Parish Council objected to the application because the new garage in front of the house is not in keeping with the street scene. The two windows on the side of the extension over look a neighbouring property. The balcony also overlooks the neighbouring property.

12. Finance

Income

SNC – Precept	£6,000.00
VAT Return	£1,942.22
Mrs H Cordner – Allotment subs	£8.00
Co –op Funeral Services :- Mr D Worth	£60.00

Expenditure

Allseasons: Gardening to 30.4.18	£380.00 (VAT:70.00) Chq.No. 001062
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NCALC GDPR Training Course Fees	£49.00 Chq.No. 001063
Mrs S Murphy – Petty Cash	£100.00 “ “ 001064
Came & Company – Insurance	£391.67 “ “ 001065

13. Highways/Footpaths

Litter Bin at Crossroads

This is wearing away and needs replacing.

14. Representative reports

Neighbourhood Watch

A handbag had been stolen from inside a car outside the primary school and there had been a break in at a house in Kislingbury Road.

Speedwatch

IT has been difficult to record any speeding cars with cars approaching the village in a block after the traffic lights on Banbury Lane.

School

The school had had a good Ofsted inspection.

Meeting closed at 8.50p.m.

Signed.....Dated.....